DMX353	Documatix On Demand Text Messaging Managing Opt-Out List
Order of Steps	**Tasks**
Step 1	Log into **DocuMatix**
Step 2	Click on the "**DocuMatix on Demand Text Messaging**" ribbon located in the menu on the left-hand side of the page
Step 3	Click on "**Opt-Out List**" located in the menu
Step 4	Type a mobile number into the **Add Mobile Number To Opt-Out List** box
Step 25	Click **Add**